



Banwell Parish Council

Banwell Village Hall
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MINUTES OF A MEETING OF THE CEMETERY & MEMORIALS COMMITTEE HELD AT BANWELL VILLAGE HALL AT 7.00 P.M. ON TUESDAY 28th NOVEMBER 2017

Present: Cllr Paul Blatchford (Chairman), Cllr Angela Haden (Vice-Chairman), Cllr Davies, John Keate (co-optee) & Richard Tolmie (co-optee).

In attendance: Liz Shayler (Clerk).

57/17 To receive apologies for absence (agenda item 1).

Apologies were received from Cllr Weston and Cllr Hale.

58/17 To receive members' declarations of interest on any agenda item (agenda item 2).

John Keate declared an interest in all agenda items.

59/17 To approve as a correct record the minutes of the Cemetery and Memorials committee on 26th September 2017 (agenda item 3).

Resolved – That the minutes be approved as a correct record of the meeting.

The resolution was correctly proposed and seconded (4 in favour 2 abstentions due to absences at the last meeting).

The minutes of the meeting were signed by the Chairman as a correct record.

60/17 To invite public participation (agenda item 4)

There were no members of the public present.

61/17 Matters for Information / Clerks Report (agenda item 5).

- i. **Update on the Cemetery headstones work** – Phase 1 has been completed. Phase 2 was due to be completed during December / January, weather dependent. The Clerk to write a second letter to the next of kin concerning the memorials which need work and feedback to the committee at the next meeting.

62/17 To discuss the request for the installation of a memorial bench (agenda item 6).

Resolved – To agree to the placement of a memorial bench located opposite the cremation corner. Clerk to write to the next of kin requesting pressure treated wood.

The resolution was correctly proposed and seconded (unanimous).

63/17 To discuss any work needed on the paths, trees, garden and the compost area in the Cemetery (agenda item 7).

Resolved – That £50 be budgeted for replacing the daffodil bulbs.

The resolution was correctly proposed and seconded (unanimous).

64/17 To review the Cemetery fees (agenda item 8).

Resolved – That the cemetery fees remain the same for the financial 2018/2019.

The resolution was correctly proposed and seconded (unanimous).

65/17 To discuss the way forward with a cemetery extension (agenda item 9).

The Clerk left the meeting for the discussion of this item.

Resolved – Given the West of England Joint Spatial Strategy would more than double the size of Banwell then the Parish Council will not purchase a piece of land for a cemetery extension at the present time. The Parish Council to work with North Somerset for the provision of future interments in the Parish and the Committee to revisit this in 5 years.

The resolution was correctly proposed and seconded (unanimous).

The Clerk returned to the meeting.

66/17 To agree the 2018/2019 Cemetery and Memorials budget to present to the Parish Council (agenda item 10)

Resolved – That a Cemetery and Memorials budget of £6,500 be presented to Council for inclusion in the 2018/2019 budget.

The resolution was correctly proposed and seconded (unanimous).

67/17 To note the Cemetery and Memorials Budget (agenda item 11)

The budget was noted

68/17 Date of next meeting (agenda item 12)

Tuesday 23rd January 2018 in Banwell Village Hall.

The meeting closed at 7:45pm.

Chairman.....

Date.....