

Banwell Parish Council



MINUTES OF A MEETING OF THE CEMETERY AND MEMORIALS COMMITTEE HELD AT BANWELL CEMETERY AT 7.00 P.M. ON TUESDAY 26th JULY 2017

Present: Cllr Paul Blatchford (Chairman), Cllr Angela Haden (Vice-Chairman), Cllr Hale, Cllr Harding, Cllr Weston, John Keate (co-optee).

In attendance: Liz Shayler (Clerk).

44/17 To receive apologies for absence (agenda item 1)

Apologies were received from Cllr Davies and Richard Tolmie

45/17 To receive members' declarations of interest on any agenda item (agenda item 2)

John Keate declared an interest in all agenda items.

46/17 To approve as a correct record the minutes of the cemetery and memorials committee on 25th July 2017 (agenda item 3)

Resolved – That the minutes be approved as a correct record of the meeting.

The resolution was correctly proposed and seconded (4 in favour 2 abstentions due to absences at the last meeting).

The minutes of the meeting were signed by the Chairman as a correct record.

47/17 To invite public participation (agenda item 4)

There were no members of the public present.

48/17 Matters for Information / Clerks Report.

- i. **Update on the Cemetery Wall** – all memorial stones had been replaced apart from two which were still with the family, a reminder had been sent to both families. One reinterment was still outstanding. As the Clerk & Funeral Director had not heard from the family the Clerk had written a reminder letter. If the family did not contact the funeral director by the end of October the ashes would be reinterred during November.
- ii. **The Children's Corner** – The committee were told that the next of kin of one of the children had contacted the clerk to discuss memorial stones.
- iii. **Cemetery extension** - The Clerk told the committee that she had spoken to David Elsey concerning what investigations had been undertaken on alternate cemetery sites. He had dropped in some maps but these were investigations undertaken in relation to allotment sites and not cemetery sites e.g. known archaeological sites. It was noted that these are available on the planning webpage. No other information had come to light concerning which sites had been considered in the past.

- iv. **Water pipe** – The location of the pipe was shown. It requires a 10 metre easement which would affect the next line of grave spaces.
- v. **Adornments to Cremation Plots** - The Clerk was asked to write to the families who have added edging to the cremation plots to remind them of the current regulations.

49/17 To discuss the location of the line of Roman Catholic cremations (agenda item 3),

Resolved – That the line of Roman Catholic cremations goes along the Abbey Wall starting at the 4th pillar from the North Wall.

The resolution was correctly proposed and seconded (unanimous).

50/17 To discuss the regulations in relation to the children’s section.

Resolved – The Clerk was asked to contact the relatives of the children buried in the children’s section asking them to ensure any mementos are kept within a 3ft x 4ft plot including the memorial stone due to encroachment on adjacent plots.

The resolution was correctly proposed and seconded (unanimous).

51/17 To discuss whether residents may pay Cemetery fees in instalments.

Resolved – That residents may not pay the cemetery fees in instalments however a plot will be reserved for 6 months to allow them to obtain the fee.

The resolution was correctly proposed and seconded (unanimous).

52/17 To discuss the scattering of ashes on the Garden of Remembrance.

Resolved – The scattering of ashes be permitted on the garden of remembrance but only by prior appointment with the Clerk.

The resolution was correctly proposed and seconded (unanimous).

53/17 To discuss signage for the Garden of Remembrance

Resolved – that a new sign would not be purchased for the garden of remembrance but that the sign at the entrance to the site would be changed to include clearer instructions regarding the scattering of cremated remains on the garden.

The resolution was correctly proposed and seconded (unanimous).

54/17 To discuss work which needs to be undertaken to some of the gravestones.

Resolved – That a recommendation is made to the Parish Council for the repair of the memorial stones rather than laying them down.

The resolution was correctly proposed and seconded (unanimous).

55/17 To note the Cemetery and Memorials Budget (agenda item 10)

The budget was noted

56/17 Date of next meeting (agenda item 11)

7pm Tuesday 28th November 2017 in Banwell Village Hall

The meeting closed at 7:45pm.

Chairman.....

Date.....