



Banwell Parish Council

MINUTES OF A MEETING OF THE YOUTH CLUB MANAGEMENT COMMITTEE HELD AT BANWELL CHILDREN'S CENTRE AT 7.00 P.M. ON THURSDAY 27th APRIL 2017

Present: Cllrs Jo Arnold (Chairman), Paul Harding (Vice Chair), Paul Blatchford, Angela Haden and Richard Tolmie (Co-optee)

In attendance: Mike Jordan (Youthworkz), Liz Shayler (Clerk).

10/17 To receive apologies: (agenda Item 1)

Apologies were received from Cllr Weston.

11/17 To receive declarations of Interest (agenda Item 2)

There were no declarations of interest received.

12/17 To approve the minutes of the meeting held on 23rd February 2017 as a correct record of the meeting (agenda Item 3)

Resolved – That the minutes be approved as a correct record of the meeting.

The resolution was correctly proposed and seconded (Unanimous with 1 abstention due to absence)

The minutes of the meeting were signed by the Chairman as a correct record.

13/17 To invite public participation (agenda item 4)

No members of the public were present

14/17 To receive the Clerk's report/Exchange of information: (agenda item 5).

(i) **Insurance** – the Clerk reported that the internal auditor had commented on the monthly payments for the Youth Club Insurance. The Committee noted that this has always been paid but that now the system is more transparent then the auditor has picked it up.

(ii) **Duck Race Tickets** – Cllr Harding reported that he had managed to secure 100 duck race tickets from Banwell Action Club for the Youth Club to sell as part of their fundraising efforts.

(iii) **Olympic Fun Day** – Cllr Harding reported that he registered youth club to run a stall on July 1st for the Olympic Fun Day being run by Banwell Action Club.

15/17 To complete the Youthworkz bimonthly appraisal process (agenda item 6)

The bimonthly appraisal process was completed resulting in a satisfactory outcome (see attached sheets)

16/17 To recommend to council the extension of the youth club contract for another year until May 2018 (agenda item 7)

It was noted by the Committee that council had agreed in May 2016 to agree the contract until August 2017.

Resolved: To recommend to council the extension of the youth club contract for another year from September 2017 until August 2018 due to the satisfactory completion of the bimonthly appraisals.

The resolution was correctly proposed and seconded (unanimous).

17/17 To note the youth club budget (agenda item 8)

The youth club budget was noted.

18/17 To nominate someone to attend 'The Youth Strategy an Engagement Conference' on the 4th May 2017

Cllr Haden to attend 'The Youth Strategy an Engagement Conference' on the 4th May 2017

19/17 Date of Next Meeting (agenda item 9) – 7pm Thursday 22nd June in the Children's Centre

The meeting closed at 7:35pm.

Chairman.....

Date.....

YOUTHWORKZ – BIMONTHLY REVIEW OF PERFORMANCE

Period under review February 23rd to 27th April 2017

1. Are all contracted sessions being held? **Yes** / No
Comments; See Youthworkz report
2. Are the numbers attending increasing? Yes / **No**
Comments; See Youthworkz report
3. Is a comprehensive range of activities being organized? **Yes** / No
Comments..... See Youthworkz report
4. Are YOUTHWORKZ demonstrating a degree of flexibility in the activities provided to meet users' needs (e.g. weekend or holiday activities)? **Yes** / No
Comments..... See Youthworkz report
5. YOUTHWORKZ arranging activities outside of the village? **Yes** / No
Comments... See Youthworkz report
6. Are YOUTHWORKZ seeking other sources of funding for Youth Club activities? **Yes** / No
Comments; See Youthworkz report
7. Is any feedback from users/parents positive? **Yes** / No
Comments; See Youthworkz report
8. Have any complaints been received about the service? Yes / **No**
Comment...
9. Have there been any behavioural issues at the Youth Club including damage? Yes / **No**
Comments... See Youthworkz report
10. Have any unannounced visits been made by Committee members since the review? **Yes**/No
Their Chairman visited Youth Club and commented on the promotion of Youth Club camping trip. Unfortunately, the take up was not as much as was hoped although children were keen to go.
11. Any other comments:
The Chairman complimented Youthworkz on their handling of the children and parents which resulted in the young people who went on camp having a great time.
12. Conclusion – **Satisfactory** / Unsatisfactory
13. Action points for YOUTHWORKZ
 - Selling Duck Race tickets
 - Running the Olympic Day Stall
 - Youthworkz to look at staffing costs for staffing on residential.
 - To purchase a digital camera
14. Action points for Youth Club Management Committee

Signed.....

Date.....

Banwell Youth Club – Youthworkz Report – April 2017

Attendance Figures

The numbers of young people attending continues to remain stable throughout the week. Mike to provide a breakdown of the attendance since December. Youth club opened for five of the six sessions during the Easter school holidays, at which there was a reasonable turn-out. An over-night session was held which included camping at Lyncombe Lodge.

Recent Programme

- Since the last meeting, the programme has included:
- DVD night, youth café, Wii Sports Challenge, badminton, word games, bingo, Easter arts and crafts, Easter nests, wordsearches, fruit smoothies, chocolate brownies, cheese and potato pie, pancakes, Killer Pool, bottle rockets, a quiz, abstract painting, loom bands, sand art, anti-bullying poems, first aid night, biscuit decoration, stir-fry and curry night.

We have recently changed how we plan and advertise sessions. There are two to three activities planned for each session; activities are suggested by young people. The programme is then posted on Facebook on the day of the event. Photographs of the activities (without young people's faces) are then posted on Facebook after the session.

Behaviour

Behaviour continues to be outstanding. There have been no serious incidents.

Camping Trip and Outdoor Activities at Easter

5 young people attended with 1 young guest and 2 adults. We participated in two sessions of Bushcraft and then had an overnight camp in the woods at Lyncombe Lodge. A more detailed report may be presented at the meeting.

Youth Club Display

We have started to create a display of photos of some of the activities that we have done at Youth Club during the last 12 months. This is a display that we plan to continue adding to over time.

Club times at present

Monday night	Year 5 – 9	5:30pm until 8pm	Cost £1.50 (or £1)
Tuesday night	Year 5 - 9 (Once a month we will run a trip)	5:30pm until 8pm	Cost £1 (or 50p)
Thursday night	Years 5 – 9	5pm until 7pm	Cost £1.50 (or £1)

Fundraising

A letter has been sent to Asda from young people about bag packing – no response to date. Jo Arnold suggested registering for the green tokens at Waitrose – Mike currently looking into. Forest School fundraising.

Staffing

Monday night – Mike Jordan, Jo Larder and Gene Sprague

Tuesday night – Mike Jordan, Gene Sprague and Jo Larder

Thursday night – Mike Jordan and Jo Larder

Mike Jordan

Youthworkz