



Banwell Village Hall,
Westfield Road
Banwell. BS29 6BS
01934 820442

3rd January 2018

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

To: The Chairman and all members of Banwell Parish Council.

You are summoned to attend a Meeting of Banwell Parish Council, to be held on Monday 8th January 2018 at 7.30 p.m. at Banwell Village Hall, when the following business will be transacted.

Liz Shayler

Clerk to the Council

AGENDA

1. To receive apologies for absence.
2. To receive members' declarations of interest on any agenda item.
3. To invite public participation – *This session is open to the Public to present comments, observations, information, petitions or lead deputations and is the only time members of the public may participate during the meeting. (Please note that the Council is unable to make any formal decisions under this item).*
 - i) Members of the public.
 - ii) Community Beat Manager's report.
 - iii) Ward Councillor's report.
4. To approve as a correct record, the minutes of the meeting of the Parish Council held on 11th December 2017 (attached pages 1-7).
5. To receive the Clerk's report/Exchange of information: (Please note that the Council is unable to make any formal decisions under this item).
 - (i) Lights around the village
6. To approve the following items of expenditure: -
 - (i) The cost of the Children's Centre building valuation for insurance purposes.
 - (ii) £165 for the SLCC annual subscription.
 - (iii) One off fee of £110 for computer software to generate risk assessments from www.dmhsolutions.com/lcrs.html.
7. To discuss and agree a way forward concerning the ramp at the entrance at the Children's Centre (attached pages 8).
8. To discuss and agree a response to the request from the Kathleen Jones trust in relation to the Scout Hut (attached page 9 &10).
9. To review and approve the following documents; (Pages 11 – 19)
 - (i) Acceptable Usage Policy (pages 11 – 14)

- (ii) Dignity at Work / Antbullying and harassment Policy (attached pages 15 - 18)
- (iii) Equal Opportunities Policy (attached page 19)

10. To agree the wording (attached pages 20 - 22) for the 'Volunteer of the Year Award' to be presented at the annual assembly and the associated expenditure for the prizes.
11. To note the events / training available and agree any attendance.
 - (i) 18th & 19th January - Quotes, Contracts & Tenders Webinar £90 – The Clerk
 - (ii) 23rd Jan, 21st Feb & 21st March – Project Management Webinar £90 – The Clerk
 - (iii) 7th Feb - Effective supervision & performance management - £145
12. To discuss and agree a response to West of England's Joint Spatial Plan www.jointplanningwofe.org.uk (attached page 23 & 24).
13. To discuss and agree a response to draft 3 of Mr Penrose's letter concerning the West of England's Joint Spatial Plan (attached pages 25 - 27).
14. To authorise bills for payment (attached page 28)
15. To agree the 2018/2019 Parish Council budget and precept requirement (attached pages 29 - 34)
16. To note the Parish Council's beginning of January's net position (attached pages 35 & 36), bank balances and bank reconciliation (to follow).
17. To note and comment upon planning applications.
 - (i) **17/P/5152/TPO** - 20 Knightcott Road Banwell North Somerset BS29 6HA. T1 Monterey cypress - crown lift of 3m over 10 Knightcott Road.
 - (ii) **17/P/5312/FUL** - Banwell Scout Hut West Street Banwell North Somerset BS29 6DB. Demolition of existing Scout Hut and erection of a replacement.
 - (iii) **17/P/5500/TPO** – Walnut Tree Cottage Wolvershill Road Banwell North Somerset BS29 6DJ. T1 - Monterey cypress - Remove dead wood, crown clean. Crown Lift up to 4m. Up to 2m Crown Reduction.
18. To note planning decisions – (for information).
 - (i) **17/P/2271/F** - 26 West Street, Banwell, BS29 6DB Retrospective application for insertion of enlarged opening for window on side elevation of property. **REFUSED**
19. Date of the next meetings –
 - 23rd January 2018 – Cemetery Committee Meeting 7pm Banwell Village Hall.
 - 12th February 2018 – Parish Council Meeting 7:30pm Banwell Village Hall

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity and disability) Crime and Disorder, Health & Safety and Human Rights.