



# Banwell Parish Council

Banwell Village Hall  
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23<sup>rd</sup> November 2017

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

**To: The Chairman and all members of Banwell Parish Council Cemetery & Memorials Committee.**

**You are summoned to attend a Meeting of Banwell Parish Council Cemetery and Memorials Committee, to be held on Tuesday 28<sup>th</sup> November 2017 at 7.00 p.m. at Banwell Village Hall, when the following business will be transacted.**

*Liz Shayler*  
Clerk to the Council

## AGENDA

1. To receive apologies for absence. Cllr Weston
2. To receive members' declarations of interest on any agenda item.
3. To approve as a correct record the minutes of the meeting of the Cemetery and Memorials Committee held on 26<sup>th</sup> September 2017 (attached pages 1 - 3).
4. To invite public participation – *This session is open to the Public to present comments, observations, information, petitions or lead deputations and is the only time members of the public may participate during the meeting.*
5. Matters for Information / Clerks Report.
  - i. Update on the Cemetery headstones work.
6. To discuss the request for the installation of a memorial bench (attached page 4).
7. To discuss any work needed on the paths, trees, garden and the compost area in the Cemetery.
8. To review the Cemetery fees (attached page 5 & 6).
9. To discuss the way forward with a cemetery extension.
10. To agree the Cemetery and Memorials budget to present to the Parish Council (attached page 7) .
11. To note the Cemetery and Memorials Budget including (attached pages 8 - 10).
12. Date of next meeting – Tuesday 23<sup>rd</sup> January 2017 in Banwell Village Hall.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity and disability) Crime and Disorder, Health & Safety and Human Rights.