



# Banwell Parish Council

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16<sup>th</sup> June 2017

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

**To: The Chairman and all members of Banwell Youth Club Management Committee**

**You are summoned to attend a Meeting of Banwell Youth Club Management Committee to be held on Thursday June 16<sup>th</sup> at 7.00 p.m. at Banwell Children's Centre, when the following business will be transacted.**

*Liz Shayler*

Clerk to the Council

## AGENDA

1. To appoint a Chairman for the Youth Club Management Committee for 2017/18.
2. To appoint a Vice - Chairman for the Youth Club Management Committee for 2017/18.
3. To accept apologies for absence.
4. To receive members' declarations of interest on any agenda item.
5. To approve the minutes of the last meeting held on 27<sup>th</sup> April 2016 (attached page 1 – 4)
6. To invite public participation – *This session is open to the Public to present comments, observations, information, petitions or lead deputations and is the only time members of the public may participate.*
7. To receive the Clerk's report/Exchange of information: (Please note that the Council is unable to make any formal decisions under this item).
8. To complete the Youthworkz bimonthly appraisal process (Youthworkz report to follow)
9. To review and approve the following documents;
  - i. Youth Club Committees terms of reference (attached pages 5 & 6)
  - ii. Banwell Youth Club's Outside Complaints Policy (attached pages 7 & 8)
  - iii. Banwell Inventory (attached page 9)
10. To discuss and make a recommendation to full council concerning the purchase and installation of a speed bump at the entrance to the Children's Centre Car-park.
11. To note the Youth Club budget (attached page 10).
12. Date of the next meeting to Thursday 24<sup>th</sup> August 2017.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, disability, pregnancy & maternity) Crime & Disorder, Health & Safety and Human Rights.