



Banwell Village Hall,
Westfield Road
Banwell. BS29 6BS
01934 820442

26th April 2017

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

To: The Chairman and all members of Banwell Parish Council.

You are summoned to attend the Annual Meeting of Banwell Parish Council, to be held on Monday 8th May 2017 at 7.30 p.m. at Banwell Village Hall, when the following business will be transacted.

Liz Shayler
Clerk to the Council

AGENDA

1. To elect a Chairman of the Parish Council for 2017/18.
2. To request the Chairman to sign a declaration of acceptance of office.
3. To elect a Vice Chairman of the Parish Council for 2017/18.
4. To request the Vice Chairman to sign a declaration of acceptance of office.
5. To receive apologies for absence.
6. To appoint the Cemetery and Memorials Committee for 2017/18.
7. To appoint the Employment Committee for 2017/18.
8. To appoint the Youth Club Management Committee for 2017/18.
9. To appoint members of outside bodies for 2017/18 (see attached list of members for 2016/17 – page 1).
10. To receive members' declarations of interest on any agenda item.
11. To invite public participation – *This session is open to the Public to present comments, observations, information, petitions or lead deputations and is the only time members of the public may participate during the meeting. (Please note that the Council is unable to make any formal decisions under this item).*
 - i) Members of the public.
 - ii) Community Beat Manager's report.
 - iii) Ward Councillor's report.
12. To approve as a correct record the minutes of the meeting of the Parish Council held on 10th April 2017 (attached – pages 2 to 10).

13. To note the minutes of the Youth Club Management Committee meeting of 27th April 2017 (attached – pages 11 - 14).
14. To receive the Clerk's report/Exchange of information: (Please note that the Council is unable to make any formal decisions under this item).
 - i) The Community Picnic on June 17th 2017
 - ii) Works to Banwell Cemetery Wall
 - iii) Land Registry
 - iv) Lights around the village
15. To review and approve the following documents;
 - i) Social Media Policy (attached pages 15 - 17)
16. To approve items of expenditure:
 - i) Renewal of the Parish Council's insurance policy with Came and Company (£2,098.05)
 - ii) Renewal of CPRE membership
 - iii) Pear Technology software update and support
17. To note the internal auditors, report for the 2016/2017 accounts and agree any recommendations (attached pages 18 & 19).
18. To approve the Annual Governance Statements for 2016/17 (attached page 20).
19. To approve the Statement of Accounts for 2016/17 (attached page 23 - 31).
20. To note the training available and agree any attendance.
 - i) Town & Parish Council Workshop 11th May 2017 9.30 until noon New Council Chamber, Town Hall, Weston-Super-Mare.
 - ii) A plain guide on planning for local councillors 10th June 2017 10am until 12:30. Emersons Green Village Hall £50.
21. To agree a programme of weed control.
22. To discuss parking restrictions from the zebra crossing on West Street to and including outside Banwell News.
23. To consider the following grant request from Banwell Football club for £558 to purchase junior goals (attached page 32).
24. To agree the extension of the contract with Youthworkz to run the Youth Club from September 2017 to August 2018.
25. To agree a response to the LAIS Running Free consultation (attached pages 33-36)
26. To authorise bills for payment (attached page 37).
27. To note the Parish Council's current net position (attached pages 38 & 39)
28. To note and comment upon planning applications.
 - i) **17/P/0828/F** Land at, Moor Road, Banwell - Change of use from agricultural land to a mixed use of agriculture and equestrian with the erection of a storage, stables and tack room building and the formation of an area of hardstanding.
 - ii) **17/P/0834/F** Woodleigh, Wolvershill Road, Banwell, BS29 6DG. raising of roof and alterations to existing garage including external stairs to form ancillary accommodation.

- iii) **17/P/0858/F** Walnut Tree Cottage, Wolvershill Road, Banwell, BS29 6DJ. Erection of 1no. detached dwelling and garage.
- iv) **17/P/0906/F** 8 Church Street, Banwell, BS29 6EA. Erection of a single storey lean-to extension to rear
- v) **17/P/0983/F** A Field of a track, leading of Moor Road, Banwell. Replacement of existing caravan with a temporary mobile home

29. To note planning decisions – (for information).

- i) **16/P/2801/O** – Land to the rear of Banwell Garage, 20 Knightcott Road, Banwell, BS29 6HA Outline planning permission for the erection of 3no dwellings following the demolition of an existing outbuilding and garage. Access, appearance, layout and scale to be decided with landscaping reserved for subsequent approval. **WITHDRAWN.**
- ii) **17/P/0191/F** - The Longhouse, 25 East Street, Banwell, BS29 6BW. Conversion of garage to garden room and store. **GRANTED**
- iii) **17/P/0477/O** - The Willows, Haybow, Hewish, BS24 6RA. Outline application with all matters reserved for subsequent approval for the erection of 1no. dwelling. **REFUSED**
- iv) **17/P/0277/LUP**- Dimora, Wolvershill Road, Banwell, BS29 6DJ Certificate of lawfulness for the proposed loft conversion. **AGREED**

30. The Council is recommended to resolve that members of the press and public be excluded from the meeting during consideration of the following agenda item by reason of the confidential nature of the items of business to be transacted, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960. This exclusion would not include co-opted members of the Cemetery and Memorials Committee.

31. To receive an update regarding the distress to the Cemetery wall and agree any correspondence (attached page 41 & 42)

32. Date of the next meeting –

- 19th May 2017 – Annual Meeting of the Electors 7:30pm Banwell Village Hall
- 23rd May 2017 – Cemetery and Memorials Committee 7pm Banwell Cemetery
- 12th June 2017 – Parish Council Meeting

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity and disability) Crime and Disorder, Health & Safety and Human Rights.