



Banwell Parish Council

Banwell Village Hall
Westfield Road
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18th May 2017

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

To: The Chairman and all members of Banwell Parish Council Cemetery and Memorials Committee.

You are summoned to attend a Meeting of Banwell Parish Council Cemetery and Memorials Committee, to be held on Tuesday 23rd May 2017 at 7.00 p.m. at Banwell Cemetery (Banwell Church if wet), when the following business will be transacted.

Liz Shayler
Clerk to the Council

AGENDA

1. To appoint the Chairman of the Cemetery and Memorials Committee for 2017 / 2018
2. To appoint the Vice Chairman of the Cemetery and Memorial Committee for 2017 / 2018
3. To receive and accept apologies for absence. Cllr Hale and Cllr Weston
4. To receive members' declarations of interest on any agenda item.
5. To approve as a correct record the minutes of the meeting of the Committee held on 28th March 2017 (attached – pages 1 and 2).
6. To invite public participation – *This session is open to the Public to present comments, observations, information, petitions or lead deputations and is the only time members of the public may participate during the meeting.*
7. To discuss processing the payment for the environmental fee
8. Matters for Information / Clerks Report.
 - i. Update on the Cemetery Wall
 - ii. Update on work to the War Memorial and Jubilee Pump
9. To review the War Memorial Hedge and agree any work which needs to be undertaken.
10. To review and approve the following documents;
 - i. Cemetery Committees terms of reference (attached page 3)
 - ii. Cemetery Regulations (attached pages 4 - 9)

iii. Safety of Memorials in Banwell Cemetery Policy (attached pages 10 & 11)

11. To note the Cemetery and Memorials Budget (attached pages 12 - 14)
12. To undertake the annual Cemetery and Memorials safety check.
13. Date of next meeting – Tuesday 25th July 2017 in the Banwell Cemetery (Banwell Church if wet).

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity and disability) Crime and Disorder, Health & Safety and Human Rights.