



Banwell Village Hall,
Westfield Road
Banwell. BS29 6BS
01934 820442

8th March 2017

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

To: The Chairman and all members of Banwell Parish Council.

You are summoned to attend a Meeting of Banwell Parish Council, to be held on Monday 13th March 2017 at 7.30 p.m. at Banwell Village Hall, when the following business will be transacted.

Liz Shayler

Locum Clerk to the Council

AGENDA

1. To receive apologies for absence.
2. To receive members' declarations of interest on any agenda item.
3. To invite public participation – *This session is open to the Public to present comments, observations, information, petitions or lead deputations and is the only time members of the public may participate during the meeting. (Please note that the Council is unable to make any formal decisions under this item).*
 - i) Members of the public.
 - ii) Community Beat Manager's report.
 - iii) Ward Councillor's report.
4. To approve as a correct record, the minutes of the meeting of the Parish Council held on 13th February 2017 (attached pages 1-9).
5. To note the Youth Club meeting minutes from the 23rd February 2017 (pages 10-13)
6. To review and approve the following documents; (Pages 14 – 35)
 - (i) Code of Conduct (pages 14 - 18)
 - (ii) Travel and subsistence / Expenses Policy (pages 19 – 21)
 - (iii) Health and Safety Policy (pages 22 - 27)
 - (iv) Amendments to the Grant awarding policy to include the environmental grant from New Banwell Solar Ltd (pages 28 & 29)
 - (v) Asset Register (pages 30 - 33)
 - (vi) Amendments to the Riverside Parking conditions to lengthen notice time from 1 week to 2 (pages 34 & 35).
7. To receive the Clerk's report/Exchange of information: (Please note that the Council is unable to make any formal decisions under this item).
 - (i) Works to Banwell Cemetery Wall
 - (ii) Mobile Phone Public Consultation

- (iii) Great British Spring Clean on the 4th March 2017
- (iv) Land Registry
- (v) Lights around the village
- (vi) The Southern Co-operative Grant

8. To approve the following items of expenditure: -

- (i) Up to £100 for the purchase of materials for restoration of the finger posts and Parish benches
- (ii) A contribution of £48.50 to North Somerset for the cost of yellow lines in Church Street and High Street.

9. To consider a grant request for £500 for Banwell School's Life Skills Group (attached page 36 & 37).

10. To consider a grant request for £230 for the garden area at the back of the Children's centre (attached page 38 & 39)

11. To agree to the cost of a tree safety survey (attached page 40).

12. To consider a request from Banwell Football Club for the use of Riverside for parking on the 3rd June, 17th June, 18th June, 29th July and the 4th November (page 41)

13. To note the training available and agree any attendance.

- (i) 15th March ALCA /North Somerset Forum Clevedon 7pm – 9pm Clerk, Cllr Haden and Cllr Parry
- (ii) 27th April Playground Management, Thornbury. 1:30pm - 4pm Clerk and Cllr Harding

14. To receive a report from the working party looking at the Scout Hut Lease and to agree any recommendations.

15. To note the air pollution report from North Somerset (attached pages 42 & 43)

16. To receive a report on investigating the production of a Banwell Neighbourhood Plan from Cllr Hale (attached page 44 & 45).

17. To authorise bills for payment (attached page 46)

18. To note the Parish Council's current net position (attached pages 47 & 48)

19. To note and comment upon planning applications.

- i) **17/P/0295/LB & 17/P/0298/F** – Yarborough Cottage, Banwell Road, Christon, BS29 6ND. Replace existing kitchen window to ground floor east elevation with new timber door and lintel
- ii) **17/P/0296/F** - Field off Summer Lane adjacent to Lower Laurel Farm, Knightcott, Banwell. Change of use from agricultural land to equestrian use with the erection of 3no. stables, tack room and hay storage barn with an exercise yard surrounding the stables. The existing access gate will be set back from the road and the access track re-surfaced and a turning head included.
- iii) **17/P/0338/TPO** - Banwell Caves, Whitley Road, Banwell, BS29 6NA. 1 x oak - reduction in height by 30 feet; 1 x ash - fell; 1 x sycamore - fell.
- iv) **17/P/0477/O** - The Willows, Haybow, Hewish, BS24 6RA. Outline application with all matters reserved for subsequent approval for the erection of 1no. dwelling.

20. To note planning decisions – (for information).

- i) **16/P/2422/F** - 47 West Street, Banwell, BS29 6DE Erection of a two storey and a single storey rear extension and replacement windows (timber double glazed). **GRANTED**
- ii) **16/P/2869/LDE** Land at Willow Cottage, Bristol Road, Hewish, Banwell, BS24 6RD. Application for certificate of lawfulness for existing development for the siting of a static caravan for residential use. **WITHDRAWN**
- iii) **16/P/2993/F** - Chesterfield Close, Banwell, BS29 6HJ. Erection of a detached garage following the demolition of the existing. **GRANTED**

- iv) **17/P/0069/F** – Fairlawn, Wolvershill Road, Banwell, BS29 6LA. Two storey side extension and alterations to roof including dormers, following demolition of existing garage. **GRANTED**
- v) **17/P/0099/TPO** - High Trees, Wolvershill Road, Banwell, BS29 6DGT1 beech - reduce by 1m; T2 lime - reduce by 1m. **REFUSED** but lesser works were **GRANTED**.

21. Date of the next meetings –

28th March 2017 – Cemetery and Memorials Committee Meeting 7pm Banwell Village Hall.

10th April 2017 – Parish Council meeting 7:30pm Banwell Village Hall

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity and disability) Crime and Disorder, Health & Safety and Human Rights.