



# Banwell Parish Council

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31<sup>st</sup> January 2017

Dear Member,

**You are summoned to attend a Meeting of the Employment Committee, to be held on Monday, 6<sup>th</sup> February, 2017 at 7.00 p.m. at Banwell Village Hall.**

*Paul Harding & Jim Weston*

Chair of the Employment Committee/ Chairman of the Parish Council

## AGENDA

1. Apologies for absence
2. Members' declarations of interest on any agenda item.
3. To recommend to council the appointment of the Locum Clerk to the permanent position of Clerk
4. If Agenda item 3 is not recommended; to consider and agree the draft timetable for the appointment of a permanent Parish Clerk and the associated paperwork.

Members are reminded that the Committee has a general duty to consider the following matters in the exercise of any of its functions - Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health & Safety and Human Rights.